



# WILDFIRE EVACUATION CHECKLIST

If evacuation is anticipated and time allows, follow this checklist to give your family and home the best chance of survival. Complete the Family Communication Plan on the opposite side for each family member and keep in your "Go Kit(s)."

**ALERT MARIN:** Register for emergency notifications at [www.alertmarin.org](http://www.alertmarin.org) to receive evacuation notices by email, phone, or text. Evacuation notices sent through Alert Marin will use the following terminology:



### EVACUATION ORDER

Leave now! Evacuate immediately, do not delay to gather valuables or prepare your home. Follow any directions given in the evacuation order.

### EVACUATION WARNING

Evacuate as soon as possible. A short delay to gather your Go Kit and prepare your home (see below) may be ok. Leave if you feel unsafe.

### SHELTER IN PLACE

Stay in your current location or the safest nearby building or unburnable area. May be required when evacuation is impossible, too dangerous, or unnecessary.

### ON YOUR PERSON

- Dress all family members in long sleeves and long pants - heavy cotton or wool is preferable no matter how hot it is.
- Wear leather gloves, head, and eye protection - full coverage goggles are best.
- Cover your face with a dry bandanna or (cotton or wool) scarf over an N95 respirator.
- Carry a headlamp and flashlight (even during the day), cell phone, and spare battery.
- Carry car keys, wallet, and ID on your person.
- Drink lots of water and stay hydrated.
- Put your "Go Kit" in your vehicle.

### PETS & ANIMALS

- Locate your pets and place in carriers NOW. You will not be able to catch them when the fire approaches.
- Be sure your pets wear tags and microchips.
- Place carriers (with your pets in them) near the front door, with fresh water and extra food.
- Prepare horses and large animals for transport and consider moving them to a safe location early, before evacuation is ordered.

### INSIDE THE HOUSE

- Shut all windows and doors (interior too) and leave them unlocked.
- Remove combustible window shades and lightweight curtains; close metal shutters.
- Move furniture to the center of the room, away from windows.
- Shut off gas at the meter or propane tank; turn off pilot lights.
- Leave indoor and outdoor lights on for firefighters.
- Shut off air conditioning and house fans.

### OUTSIDE & IN NEIGHBORHOOD

- Gather up combustible items outside the house (patio furniture, children's toys, door mats, trash cans, etc) and place in garage or move them at least 30' from structures (optionally: place in your pool).
- Close propane tank valves. Move small tanks away from structures.
- Connect garden hoses to outside water valves or spigots for use by firefighters. Attach squeeze-grip nozzles if you have them.

- Fill water buckets and place them around the outside of house, especially near decks and fences. Don't leave sprinklers on or water running - they are ineffective and can reduce critical water pressure for the entire neighborhood.
- Hosing your roof down is dangerous and ineffective. Clean your gutters and blow leaves away from house instead (only if time allows).
- Back your car into the driveway so it is facing out, with vehicle loaded and all doors and windows closed.
- Unlock and prop open fence and side gates.
- Place ladder(s) at the corner(s) of structures for firefighters.
- Seal attic and ground vents with pre-cut plywood or metal covers.
- Patrol your property and monitor the fire situation.
- Don't wait for an evacuation order if you feel threatened.
- Check on or call neighbors and make sure they are aware and preparing to leave.
- Assist elderly or disabled neighbors.
- Carpool to reduce traffic when evacuating!

### WILDFIRE & EMERGENCY "GO KIT"

Put together an emergency supply kit in advance and keep it easily accessible. Plan to be away from your home for an extended period of time. Each person should have their own Go Kit. Backpacks work great for storing these items.

- Bandana, N95 respirator, goggles, leather gloves
  - Water bottles and food
  - Map marked with two evacuation routes (if possible)
  - Prescription medications
  - Change of clothing
  - Extra eyeglasses or contact lenses
  - Extra set of car keys, credit cards, cash
  - First aid kit
  - Flashlight and headlamp with spare batteries
  - Battery-powered radio and extra batteries
  - Copies of important docs (birth certificates, passports, insurance policies, etc)
  - Pet food and water, leashes, pet supplies and medications
  - Spare chargers for cell phones, laptops, etc.
  - Sanitation supplies
- Items to take only if time allows:**
- Easily carried valuables
  - Family photos and other irreplaceable items
  - Personal computer and digital information backups on hard drives and/or disks



# Family Emergency Communication Plan

Write your family's name above

## Family Emergency Communication Plan

### HOUSEHOLD INFORMATION

Home #: .....  
 Address: .....  
 Name: ..... Mobile #: .....  
 Other # or social media: ..... Email: .....  
 Important medical or other information: .....

Name: ..... Mobile #: .....  
 Other # or social media: ..... Email: .....  
 Important medical or other information: .....

FOLD HERE

### IN CASE OF EMERGENCY (ICE) CONTACT

Name: ..... Mobile #: .....  
 Home #: ..... Email: .....  
 Address: .....

### OUT-OF-TOWN CONTACT

Name: ..... Mobile #: .....  
 Home #: ..... Email: .....  
 Address: .....

### EMERGENCY MEETING PLACES

Indoor: .....  
 Instructions: .....  
 Neighborhood: .....  
 Instructions: .....

FOLD HERE

Name: ..... Mobile #: .....  
 Other # or social media: ..... Email: .....  
 Important medical or other information: .....

Name: ..... Mobile #: .....  
 Other # or social media: ..... Email: .....  
 Important medical or other information: .....

Out-of-Neighborhood: .....  
 Address: .....  
 Instructions: .....

Out-of-Town: .....  
 Address: .....  
 Instructions: .....

FOLD HERE

### SCHOOL, CHILDCARE, CAREGIVER, AND WORKPLACE EMERGENCY PLANS

Name: .....  
 Address: .....  
 Emergency/Hotline #: ..... Website: .....  
 Emergency Plan/Pick-Up: .....

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 Address: .....  
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### IMPORTANT NUMBERS OR INFORMATION

Police: ..... Dial 911 or #: In Marin, 415-472-0911  
 Fire: ..... Dial 911 or #: In Marin, 415-472-0911  
 Poison Control: ..... #: In CA, 800-222-1222  
 Doctor: ..... #: .....  
 Doctor: ..... #: .....  
 Pediatrician: ..... #: .....  
 Dentist: ..... #: .....  
 Medical Insurance: ..... #: .....  
 Policy #: .....  
 Medical Insurance: ..... #: .....  
 Policy #: .....  
 Hospital/Clinic: ..... #: .....  
 Pharmacy: ..... #: .....  
 Homeowner/Rental Insurance: ..... #: .....  
 Policy #: .....  
 Flood Insurance: ..... #: .....  
 Policy #: .....  
 Veterinarian: ..... #: .....  
 Kennel: ..... #: .....  
 Electric Company: ..... #: .....  
 Gas Company: ..... #: .....  
 Water Company: ..... #: .....  
 Alternate/Accessible Transportation: ..... #: .....  
 Other: .....

FOLD HERE

Name: .....  
 Address: .....  
 Emergency/Hotline #: ..... Website: .....  
 Emergency Plan/Pick-Up: .....

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