

KENT WOODLAND PROPERTY OWNERS ASSOCIATION
REGULAR BOARD MEETING MINUTES
March 26, 2020

Call to Order: Meeting was called to order at 6:04pm by President Becker

Attending: Barr, Becker, Freeman, Leh, Wardell-Smith, Kursh, Baierlein Williams (staff) (all via phone call /Zoom video conference)

Approval of Minutes: M/S/A approval of February 26, 2020 minutes.

Public Comment: None (however resident of 530 Woodland listened to meeting via Zoom).

Architectural Committee report:

- One property was recommended for ratification (Solar Panels). M/S/A Barr/Freeman, unanimously approved.
- AC will need to adjust its meeting schedule and formats during virus crisis and will try to move things along as quickly as possible.
- Likely to be losing a current AC member and will have to start looking for a replacement.

Fire Safety:

- No plan as of yet on the spending of Measure C monies.

Officer Reports:

- President: Nothing to report.
- VP: Nothing to report.
- Treasurer:
 - No negative effect on our balance sheet from market's negative movement.
 - Hired new CPA firm for tax filing and review of our financials
 - Currently, all cash is in Reserve Fund, not Operational Fund. Motion to retain a balance of \$75K in Reserve Fund and balance of cash moved to Operational Fund, motioned passed.
 - MSA for signature authority to be raised from \$2K to \$5K for operational efficiency.
- New Election Rule: No significant changes but requires notification to current members.
 - Publish new rules in Newsletter (In May) to see if members have comments
 - MSA to tentatively approve newly written rule.

County Update:

- KPAB meeting changes at COM and MGH postponed due to Covid-19
- Katie Rice will provide info on County in next newsletter regarding Covid-19
- Influx of people parking and recreating in Kent Woodlands. Now illegal to park and walk in neighborhoods adjacent to parks and open spaces.

Social Events Update:

- Food Truck event changed from May 3rd to Sunday June 7th. If not recommended by CDC, then event will most likely be rescheduled until the Fall.

Administrator's Report:

- Mostly paid up on assessments. Only 12 unpaid after numerous reminders. Will pause on reminders due to Covid-19 situation.
- Office is closed for foreseeable future. Administration is mostly done remotely.
- Newsletter: Katie Rice Update on Covid-19 and Sheriff Report.

Next Regular Board Meeting: Next board meeting is scheduled for April 23rd.

- Revisiting issue of unpaid dues

Meeting adjourned at 6:53pm.