

**KENT WOODLAND PROPERTY OWNERS ASSOCIATION  
REGULAR BOARD MEETING MINUTES  
February 27, 2020**

**Call to Order:** Meeting was called to order at 5:03pm by President Becker

**Attending:** Barr, Becker, Freeman, Wardell-Smith, Kursh, (via phone call in) Williams (staff)

**Approval of Minutes:** M/S/A approval of January 23<sup>rd</sup> minutes.

**Public Comment:** None

**Architectural Committee report:**

- Two properties were recommended for ratification. Moved/Seconded Barr/Freeman, unanimously approved.
- Anne Barr reported that the Architectural Committee members approved the property information diagram insert created by Matt Kursh for inclusion in disclosure packages and new member welcome kits.

**Fire Safety:**

- Bitsa Freeman reported that some neighbors have inquired about the condition of the fire roads and their unsuitability if they were to be used for evacuation. Larry Pesaro of Kentfield Fire said the fire roads will never be used for fire evacuation, they are not built to handle large scale traffic flow. Fire department vehicles can get through them but not passenger cars.
- In regard to Measure C and its possible passage, the use of funds will not be earmarked until 6-9 mos. after (if) it passes. All the stakeholders will need to reach decisions and that will take time

**Officer Reports:**

- President: Nothing to report.
- VP: Nothing to report.
- Treasurer: Status quo in terms of financial health. Budget is on track.
- KWPOA has hired new CPA firm, RJ Ricciardi & Assoc. They will prepare our 2019 and perform the annual review of our financials.

**Administrator's Report:**

- Most assessments are paid. Jeanne Williams following up with delinquent accounts.
- Currently catching up on A/C billing.
- Prepping for taxes and reviewed financial statements.
- Jeanne recommended the elimination of having a dedicated fax line; board approved.
- Election rules are changing per recent legislation. Youngling law firm retained to assist. More information to come at next board meeting.

**Next Regular Board Meeting:** Next board meeting is scheduled for March 26<sup>th</sup>.

**Meeting adjourned at 5:37pm.**